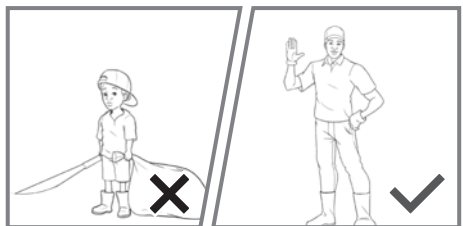

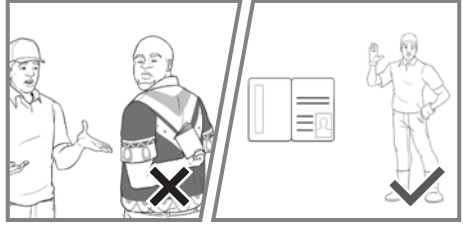
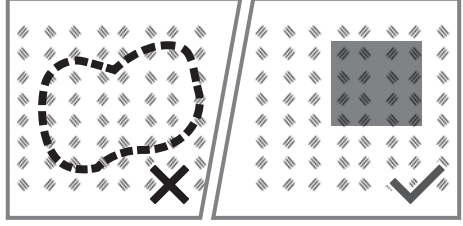

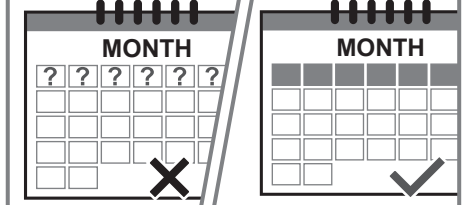
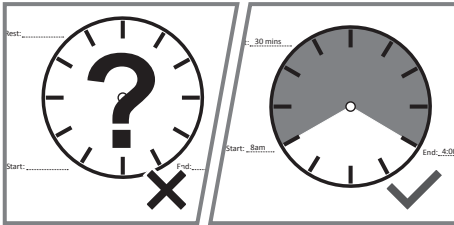


# Witness checklist

If you are a witness to a contract between an employer and a worker for a cocoa farm, check the following...

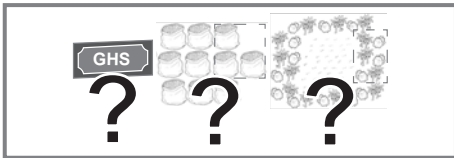


Information to check	✕✓	Comment
	<input type="checkbox"/>	<p>Is the worker over 18?</p> <p>.....</p> <p>.....</p> <p>.....</p>
	<input type="checkbox"/>	<p>If the worker is aged 15-17, is it understood by the employer that the worker will only perform non-hazardous tasks appropriate for their age?</p> <p>.....</p> <p>.....</p> <p>.....</p>
	<input type="checkbox"/>	<p>Does the worker have their ID documents? Does the worker understand that they can't be taken away?</p> <p>.....</p> <p>.....</p> <p>.....</p>
	<input type="checkbox"/>	<p>Does the worker know the total area/size of the plantation(s)?</p> <p>.....</p> <p>.....</p> <p>.....</p>
	<input type="checkbox"/>	<p>Have the worker and the employer agreed on the tasks to be performed and the tools to be provided.</p> <p>.....</p> <p>.....</p> <p>.....</p>
	<input type="checkbox"/>	<p>Does the worker know how many days they have to work per week?</p> <p>.....</p> <p>.....</p> <p>.....</p>



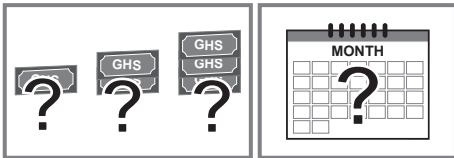
Have the working hours been discussed and agreed on?

.....  
 .....  
 .....



• Does the worker know how they will be paid?

.....  
 .....

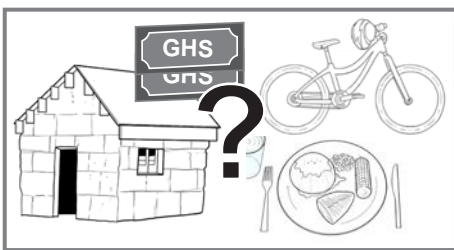


• Does the worker know how much they will be paid?

.....  
 .....

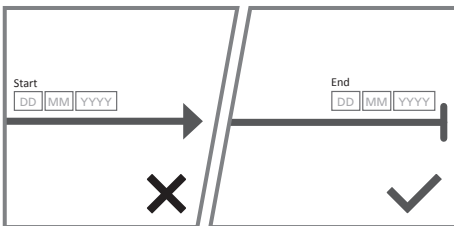
• Does the worker know when they will be paid?

.....  
 .....



Have the employer and the worker discussed if there will be any additional benefits like meals, housing, transportation or healthcare costs, provided along with the salary? Have they agreed on the details?

.....  
 .....  
 .....



Have they agreed how long the contract is for?

.....  
 .....



Does the worker understand the contract?

.....  
 .....



Is the worker agreeing to the work and the pay?

.....  
 .....



Have both parties agreed what to do if there is a problem between them?

.....  
 .....



Have both parties signed the agreement and have a copy of it (if there is a written document)?

.....  
 .....